Invention Disclosure Form: Confirmation of receipt

[internal Reference Number]

Dear [inventor(s) name(s)],

We thank you for your trust and sharing your invention with us. We have received your invention disclosure form on [YYYY/MM/DD]. From now on this case will be listed under the following reference number: [internal Reference Number].

As next step we will review your invention and take a decision about further proceedings.

We will keep you updated about every future step and decision.

For any questions feel free to contact your responsible IP Professional [Name, Lastname].

Best regards

[Name, Lastname]

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Date Name

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Signature