Notification about registration of the trademark in [IP office]

[Internal Reference Number]

Dear [creator(s) name(s)],

Congratulations, we are happy to inform you as the creator of the above referenced trademark about the registration of the Trademark [Trademark Number] in [IP office] on [YYYY/MM/DD].

Please find the registration details [Link to the internal/external source/register, databases etc. / in the attachment].

For any questions feel free to contact your responsible IP Professional [Name, Lastname].

Best regards

[Name, Lastname]

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Date Name

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Signature